

# LCF Volunteer Newsletter

December 2014

## Bill Shipman, Deputy Warden of Support Services



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I would like to thank all you who come to help the men here at Lansing Correctional Facility. Some of you help with religious and educational programs, while others help with craft and mentoring programs. We at the facility truly appreciate your dedication and hard work. Thank You!

We do have one thing that will be affecting all the volunteers in Kansas Department of Corrections. A new volunteer policy has been implemented that have some changes in it.

Most of you will see this new policy at your annual Volunteer Training in the next few months. Let me highlight some of the changes.

First, all the separate volunteer chapters have been melded into one - IMPP 13-101D.

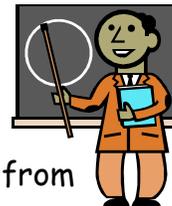
Second, all volunteers will be required to sign a new Volunteer Professional Standards and Rules of Conduct. There are 19 standards that Kansas Department of Corrections require volunteers to follow. Most are standards you already know: be respectful to offenders, be professional. Some of the new standards are: notify the Volunteer Coordinator if you are arrested or convicted; volunteers cannot provide residence for an offender (someone under the supervision of KDOC); and volunteers may not visit the home of an offender in community and vice versa. These are just some changes.

If you wish to view the Volunteer policy before your training date, you may go to <http://www.doc.ks.gov/kdoc-policies/AdultIMPP/chapter-13/13-101d/view>

Those of you who are also mentors (orange ID's) an updated Mentor Policy came out in July 2014. <http://www.doc.ks.gov/kdoc-policies/AdultIMPP/chapter-13/13-107d/view>



## Volunteer & Mentor Training



For those who have not heard, the Annual Mentor training is now separate from the Annual Volunteer training. This means those with orange ID's have only three Kansas City choices of dates a year, and this training takes place out in community. We will send you a reminder letter, with optional dates in other cities.

For those attending Volunteer Annual training (yellow ID's), the start time has changed on Saturday trainings. For this fiscal year (ending June 2015), these trainings will start at 10:00 a.m. and end around 12:30 p.m.

### Volunteer/Mentor Training Dates

- |   |  |
|---|--|
| - Dec. 6, 2014 (Sat)<br>NEW Mentor=8:00-2:30<br><i>Overland Park Church of Christ</i>         | - April 9, 2015 (Thur)<br>NEW Vol= 1:00-4:30<br>ANNUAL Vol= 3:00-5:30                        |
| - Jan. 31, 2015 (Sat)<br>NEW Vol=8:00-11:30<br>ANNUAL Vol=10:00-12:30<br>NEW Mentor=8:00-2:30 | - May 2, 2015 (Sat)<br>NEW Vol=8:00-11:30<br>ANNUAL Vol=10:00-12:30<br>NEW Mentor=8:00-2:30  |
| - Feb. 7, 2015 (Sat)<br>ANNUAL Mentor=8:00-12:00<br><i>Overland Park Church of Christ</i>     | - Jun 6, 2015 (Sat)<br>ANNUAL Mentor=8:00-12:00<br><i>Overland Park Church of Christ</i>     |
| - Mar. 7, 2015 (Sat)<br>NEW Vol=8:00-11:30<br>ANNUAL Vol=10:00-12:30<br>NEW Mentor=8:00-2:30  | - Jun 20, 2015 (Sat)<br>NEW Vol=8:00-11:30<br>ANNUAL Vol=10:00-12:30<br>NEW Mentor=8:00-2:30 |

Feel free to call if you want a specific date. Volunteers/mentors need to come to training every 12 months.

New Volunteers need to have their application submitted 2-3 weeks for background check before attending training. Please do not come unannounced.

Seating may not be available for you.

For facility trainings, please remember to leave your cell phones in the car and do not wear shorts or blue jeans.

## Volunteer Guests

*I still receive lots of questions on this. I will leave this in the newsletters to help you out.*

### **One-Time Visit or Guest Visit....**

**If you want to bring in a guest to be a presenter or to recruit them for your group, you can bring them in one time. Please do not ask for visiting relatives or friends to visit. Don't forget to tell your guest about the dress code and what is not allowed in the facility.**

**They must meet a few criteria:**

- 1)They must be over 21 yrs old,**
- 2)They cannot be on parole or probation**
- 3)They must dress appropriately**
- 4)They must be aware of what they can and cannot bring into the facility**
- 5) They cannot be closely related to any inmate here.**



**The Volunteer Coordinator or staff Program Coordinator must be notified 5 or more working days in advance of the date entering. We will need:**

- the date of visit**
- which volunteer is escorting**
- which callout/unit is the visit**

**This staff person then asks the approval electronically and forwards the approval to the designated entry area.**

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## **November Inmate Activities**

Below are just a few inmate activities that happened in the facility:

Nov. 1 – Med Reaching Out From Within group had a summit that included outside speakers and a food and hygiene drive that went to charity. They continue to spread the message of non-violence.



Nov. 1 – Brothers in Blue held an Alpha Holy Spirit Saturday. They focused on the working of the Holy Spirit in the believer's life.

Nov. 15 – The Med Veterans group had their annual banquet. They honored the inmate accomplishments over the past year.

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## **A Brief History**

1859 – Kansas legislature authorized a state penitentiary to be located in Leavenworth County.



# Activities Department

Our Activities Department has undergone a lot of staff changes. For those volunteers involved with callouts that are managed through Activities, here are the changes you may be interested in.



Activities Director – Byron Alexander



Kristin Holmes -  
Activity Specialist over all three  
Inmate libraries.

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## MAXIMUM UNIT



- John Hutchinson  
Coordinates the Max Activity groups (volunteer-led  
and inmate-led).



Justin Crutchfield –  
Coordinates Max inmate sports groups.

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## MEDIUM UNIT



- Darryl Mansfield  
Coordinates Med inmate sports groups.



Kalan Norton –  
Coordinates the Med Activity  
groups (volunteer-led and  
inmate-led).

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## EAST UNIT



- Tim Banks  
Coordinates the East Activity groups  
(volunteer-led and inmate-led).



Brian Lunt –  
Coordinates East inmate sports groups.

## June's Volunteer & Mentor Appreciation Event

On June 5, 2014, the facility honored all our volunteers and mentors with a dinner which included a Taco/Fajita Bar.



## 2014 LCF Volunteer of the Year – Bob Schluben



(shown here with Warden Rex Pryor & Deputy Warden Colette Winkelbauer)

Bob Schluben started volunteering at LCF in May 2003 and helps with Prison Fellowship Protestant Bible study callouts and coordinates PF volunteers at Lansing. Prison Fellowship sponsors over 30 religious callouts here at the facility with a participation of over 300 inmates.

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## 2014 LCF Mentor of the Year – Steve Capell



(shown with M4S Coordinator Marcy Konkader and M4S Coordinator Kiley Thompson)

Steve Capell volunteers and mentors at LCF. He periodically teaches Money Management, Inside Out Dads, and Offender Workforce Development classes for Re-Entry. He has been mentoring offenders since January 2012. He mentors around six offenders at any given time.

You may contact the Volunteer Services Coordinator, Renda Craft at (913) 727-3235 ext. 57246 or [RendaC@doc.ks.gov](mailto:RendaC@doc.ks.gov)