

<p style="text-align: center;">Immediate Intervention Program Standards</p> <p style="text-align: center;">Kansas Department of Corrections- Division of Juvenile Services State of Kansas</p>	<p><b>CHAPTER:</b></p> <p><b>OPERATIONS</b></p>	<p><b>STANDARD NO.</b></p> <p><b>IIP-04-102</b></p>
	<p><b>SUBJECT:</b></p> <p><b>INITIAL CONTACT</b></p>	<p><b>PAGE: 1 of 1</b></p>
<p><b>REFERENCES: K.S.A. 38-2346</b></p>		<p><b>DATE ADOPTED: 02-01-2017</b></p> <p><b>DATE AMENDED: 02-01-2017</b></p> <p><b>DATE REVIEWED: 02-27-2023</b></p>

STANDARD: Written policy, procedure and practice shall require initial contact be attempted to the youth and their parent(s)/guardian(s) within forty-eight (48) hours after notification of referral to Immediate Intervention Program's (IIP's), excluding weekends and holidays. At the time of initial contact an appointment will be set to take place within five (5) business days.

Local policy, in a written agreement pursuant to IIP-01-100, shall determine at which point an inability to contact the youth will require further action.

DISCUSSION: Best practice for contacting the youth will include multiple attempts at various times and through various methods (i.e., phone, letter, in person). All attempted correspondence should be documented.

ATTACHMENTS: None.

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for immediate intervention programs operating through the board of county commissioners and their employees/contractors and youth participating in the immediate intervention process. They are not intended to establish state created liberty interests for immediate intervention programs or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to immediate intervention programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.