

Community Supervision Standards Kansas Department of Corrections- Division of Juvenile Services State of Kansas	CHAPTER: SUPERVISION	STANDARD NO. CSS-04-105
	SUBJECT: JUVENILE CORRECTIONAL FACILITY (JCF) CONTACT REQUIREMENTS	PAGE: 1 of 1
REFERENCES: None		DATE ADOPTED: 1-1-2013 DATE REVIEWED: 10-3-2012

STANDARD: Written policy, procedure and practice shall define Juvenile Correctional Facility (JCF) contact standards as having one (1) level of supervision.

The minimum number of contact requirements for juvenile offenders placed in JCF's shall be:

Administrative Level:

- Participation including but not limited to: initial program planning within 21 days of admission, program reviews every 180 days and release planning 30 days prior to release
- A face to face contact shall occur at a minimum of one (1) time every ninety (90) days, in the months the juvenile offender is not having a face to face contact phone contact will be required with the juvenile offender (there shall be no more than ninety (90) days between face to face contacts)
- A face to face contact shall occur at a minimum of one (1) time each of month of the last three (3) months the juvenile offender is residing in the a JCF
- Monthly contact with the parent(s)/guardian(s)
- Monthly contact with JCF case manager/group leader

DISCUSSION: To help ensure effective face-to-face contacts with the juvenile offender, the community supervision agency staff should coordinate visits with the JCF to be least disruptive to the JCF's programming, school and routines. When meeting contact standards, the Community Supervision Agency must document reasonable, good faith efforts.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.