

MEMO



Department of Corrections

Central Office

DATE: July 30, 2015
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #633

Jayhawk Walk
714 SW Jackson, Suite 300
Topeka, KS 66603-3722
(785) 296-4508
Fax: (785) 296-0014
Email: Libby.Snider@doc.ks.gov
www.doc.ks.gov

In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

02-125D HUMAN RESOURCES: Conditions of Employment/Fitness for Duty. This is a consolidation of KDOC IMPP 02-125 and JJA IMPP 02-129. Revisions to this policy include the addition/deletion of definitions; changes in the TB testing process; updating the forms utilized for TB testing and medical screening; and the repositioning, updating and clarifying of procedures. KDOC IMPP 02-125 and JJA IMPP 02-129 are revoked effective 07/30/15.

04-119D FISCAL: Federal Grant Management and Oversight. This is a new policy that establishes procedures to facilitate a more efficient review of federal grant applications to ensure all requirements are met, match funds are identified and a sustainability plan is in place (where applicable), identifies allowable, unallowable costs per federal guidelines and establishes sub-recipient monitoring procedures and new attachments.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”