



CYPM Kansas State Policy Team TA Conference Call Summary

July 28, 2021 10:00am-12:00 pm

Conference Call Number: 1 646 558 8656 Meeting ID: 984 8710 6341

- Brown County Sheriff
- Center for Juvenile Justice Reform
- Community Corrections
- Cornerstones of Care
- Court Services
- DCCCA
- Defense Attorney
- Department for Children and Families
- Department of Corrections
- Ellsworth Police Department
- Guardian Ad Litem
- Judge-5th Judicial District
- Juvenile Intake and Assessment
- Kansas Department of Education
- Kansas Family Advisory Network
- Kansas Health Institute
- KVC Kansas
- Lawrence Douglas Co. Dept. Of Health
- Office of Judicial Administration
- Parent Advocate
- Sedgwick Co. Office of the District Attorney
- St. Francis Ministries
- TFI Family Services
- Youth Advocate

Welcome & Introductions

Robin Rooks and Leigh Housman were present from Douglas County Juvenile Intake.

Highlighting Top Issues

- Examples of district provider challenges
 - Johnson & Douglas Co. JIAC procedural walk-through
 - Robin Rooks and Leigh Housman from Douglas County Juvenile Intake were available for question and were able to communicate the process they use when a youth is brought to them. They were available for questions as to barriers they faced and what could assist them in the process of identifying Crossover Youth.
 - Upon arriving at JIAC, staff interview the youth to collect demographic information, and any information from LEO, which is entered into Athena. If the youth come into JIAC due to allegedly committing a crime, the youth completes the Kansas Detention Risk Assessment Instrument (DRAI) to determine if he/she scores for placement in the detention center.
 - Leigh stated that if a youth is not from a local placement, it can be challenging for staff to determine which Community Management Provider (CMP) to contact. JIAC uses an Excel spreadsheet with contact numbers but the list is challenging to keep updated. Having inaccurate phone numbers is especially problematic and time consuming after hours. Once the provider is identified and contacted it can sometimes, depending on the location of the CMP, take several hours for the youth to be picked up.
 - If a youth has run-away from a local out of home placement, typically the local law enforcement has been notified and a run report made. The run report identifies the Case Management Provider (CMP) responsible for the youth. JIAC completes the DRAI to determine if placement in Detention is appropriate. If not scored for detention, the appropriate CMP is contacted to pick the youth up.
 - Robin and Leigh stated that the Douglas County JIAC office does not have the physical space for youth to remain overnight. In addition, the small space can also make it challenging to maintain confidentiality if multiple youth are there.



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The office is adjoined with the detention center which has allowed them to utilize the center's overflow bunks and mattresses on occasion. Other counties such as Wyandotte County) who has a new building with bedrooms may have accommodations to allow youth to stay longer periods.

- Melinda asked for clarification regarding a statute of a 4-hour time frame for youth to be picked up from JIAC by the contracted provider. It is unclear if this is in the statute; however, DGCO follows this timeframe. There is a statute regarding a 72-hour timeframe which refers to youth taken into Police Protective Custody (PPC), not those waiting for a CMP to pick up. Robin explained that if a youth is taken to JIAC in need of PPC, JIAC staff locate an appropriate placement. Local law enforcement then provides transportation to the placement where the youth remains for 72-hours while DCF and the courts determine the next steps.
- Regina asked specifically about JIAC staff's expectations regarding a timeframe in which CMPs should pick up youth with an open CINC case, and if there is any leeway. Robin reiterated that their location does not have space to keep youth for long periods. She stated that due to their inability to locate staff in a timely manner, youth who have come into JIAC after business hours have remained in their office over 4-hours, and sometimes overnight, and until 8:00 AM the following morning when staff can be located.
- Sandi asked how, or if a youth self-identifies as Native American, how or if the Indian Child Welfare Act (ICWA) has impacted or affected the intake process. She also asked if any inquiries are made into the youth's ancestry based on self-reporting.
- Robin stated that the intake process for all youth remains the same. Demographics are collected, e.g., how do you identify; however, no follow-up questions regarding specifics are asked. If a youth is in tribal custody the tribe is contacted. She stated that the Douglas Co. JIAC has not had any challenges around this as the Haskell Indian Nation University is located in their city.
- Sheriff Merchant stated that within his county, Brown, there are 3 tribal entities and that for the safety of the



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child, ICWA does allow his officers to intervene until Tribal Family Services can become involved. He stated that his experience has been that everyone collaborates for the best interest of the child, and his office is happy to work with everyone.

- Update on language for recruiting teachers/educators for emergency placement
 - John and Karen were not present. Follow up with them regarding the memo to recruit educators for respite beds will be discussed at the August meeting.
- Updates on record retrieval costs
 - During an upcoming meeting the team plans to conduct a line-by-line review of KORA and make suggestions for changing or revising the wording of the law. The line-by-line review and discussion will be facilitated by Judge Larson.
- Transition from JJ for foster youth (to be discussed in August)

Updates

- Data sharing MOU
 - Amy stated that she, Hope Cooper, and Kathy Armstrong, DCF Legal, have had discussions via email this week. There is some confusion regarding if the crossover definition has been formally changed by the State Policy Team. Amy pointed out that the current definition contains data collection points, which are outlined in the MOU; therefore, if the definition changes so do the data points. Part of the discussion has been using the exact definition in the MOU or, 'crossover youth as defined by the State Policy Team'. The three are looking for a time within the next couple of weeks to meet.
- Engagement with Pilot Counties
 - Shawnee County had two meetings this month. One meeting was of a short-term workgroup to plan for the focus groups. The group discussed the goals for conducting the focus groups and reviewed potential questions with plans to facilitate the group this summer. Following the focus group, CJJR will compile information and develop a report which will provide direction for incorporating what is learned. During the whole team meeting, the team brainstormed a list of organizations and individuals to invite for participation in the Guiding Coalition. The breakout workgroup Information Sharing/Protocols met. The workgroup is awaiting information sharing guidance from the SPT Workgroup, until then the focus will be on developing protocols. The group began



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describing the process that currently takes place when a young person who is involved with foster care is arrested or receives a citation. During this discussion, the team focused on communication processes between JIAC and KVC to identify gaps and brainstorm ideas for improvement. One discussion point was that while JIAC has reporting time-frames, there are no response time-frame requirements for KVC or DCF. One gap identified was that if a youth goes from JIAC to the JDC, information regarding the youth's involvement with DCF may be unknown unless it is self-reported or otherwise known. This can cause a lag time in response from KVC, especially on weekends. Samantha advised that JIAC has 24/7 access to the court computer – secure portal and would be able to supplement information provided to the JDC, which can then be communicated to KVC. The group will begin to map out what this communication would look like.

The inventory workgroup discussed how best to collect information regarding services and resources that are currently available or that can be made available to crossover youth and their families. The workgroup suggested attending JCAB meetings to take note of grants and/or funding opportunities that are brought up during these meetings. DCF, DOC, KVC, and Community Corrections each have a list of programs and resources that they will bring to the next meeting so the workgroup can identify crossover-specific programs/resources, cross-reference for overlapping programs/resources, and identify gaps in programs/resources. The workgroup identified known gaps in resources, including a lack of housing resources for young people being released from juvenile placement.

- Montgomery County met earlier this month and continued focus group planning. The team has identified 21 youth who will be invited to participate by next month. Incentives are being purchased for crossover and justice-involved youth from the county's JCAB grant. DCF is developing plans to provide incentives for youth involved in the child welfare system only. The plan is for CJJR staff to facilitate the multiple focus groups of 7 youth via Zoom in September. These sessions will be facilitated without the observation of stakeholders to promote open communication. Outreach to organizations/individuals to participate in the Guiding Coalition has begun. Only 2 of the 4 members of the Prevention Workgroup were in attendance, and the members of the Training Workgroup requested additional time to prepare for a review of their agency's orientation training which will be used as a started point to develop 101 training sessions.
- Sedgwick County:
 - Identifying what information would be needed to put together a "101" or orientation training. They are gathering what each agency does with youth who are in their care.



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- Brainstormed stipends and how much each stipend would be worth. Also discussed what fund these stipends would be drawn from.
- Education Subcommittee (no new updates)
- Information Sharing Workgroup: No new updates however;
 - Michelle stated that an email draft of the information sharing tool was sent to workgroup members prior to the meeting. The group was asked to review the draft, and the next steps will be determining which agencies and who from the agencies should review and approve the tool for use.
- Prevention Workgroup (See Prevention Workgroup Agenda for updates)
- Presentations Opportunities
 - Coordinators presented at Confabulation Meeting on July 26th.
 - Coordinators will present at the Kansas Association of Court Service Officers (KACSO) in October

Finalize Definition

- Motion by Hope Cooper to adopt the definition of Crossover Youth and a second by Amy Raymond. It was voted on and adopted by the State Policy Team.
 - Basic Definition:
 - Crossover Youth: a young person age 10 or older with any level of concurrent involvement with the child welfare and juvenile justice system.
 - Operational Definition:
 - Crossover Youth: a young person age 10 or older with any level of concurrent involvement with the child welfare and juvenile justice system.
 - Involvement in the juvenile justice system includes: court ordered community supervision, and Immediate Intervention Programs (IIPs).
 - Involvement in the child welfare system includes: out of home placement, an assigned investigation of alleged abuse or neglect with a young person named as alleged perpetrator, and/or participation in voluntary/preventive services cases that are open for services.
 - Kathy Armstrong, Amy Raymond, and Hope Cooper will discuss finalizing the Data Sharing MOU with the newly adopted Definition.

Brainstorm Solutions on Cross-County Cases



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- a) communication issues between JIAC and Foster Care Providers.
 - Review DCF intake/foster care communication process map
 - Sandi asked about the method of obtaining and maintaining a telephone directory which outlines a chain of command for each CMP.
 - Ashley shared the Contact Process Map. She has contacted all 4 of the foster care providers to collect on call, director, and supervisor phone numbers and emails as well as the protocol of what should occur if JIAC staff are unable to contact on call staff. Ashley plans to work with DCF Communications Department to format and color-code catchment areas, as well as include a map. The Contact Process Map will also include the contact number and email for the DCF Service Center, which should be the last resort. She plans to work with the Communications Department to have the map ready for review by the SPT during the August meeting. If it is prepared before the August meeting, she plans to send it out for review and feedback. Leigh, Robin, and the SPT members agreed to this plan.
 - Sandi mentioned the need for tribal social service contacts and has provided Ashley with that information but did say that tribal police would also be helpful if the social service staff cannot be reached. Sandi will provide tribal police information to Ashley and it will be added to the Contact Process Map.
- b) supervision of cross-county cases and the ability of young people to acquire services if they have DCF and juvenile justice cases open in two different counties (Refer to DOC Standards)
- c) the 5120 Notification of Move/Placement Change form and how additional stakeholders may be able to partake in its receipt
- d) youth who reside on reservations and who come into custody of the state due to an offense

Ongoing Discussion

- SPT year-end goals: 1) Crossover service information portal; 2) Celebration of crossover youth; 3) Review policies that impact crossover youth; 4) Roadmap for post-Georgetown engagement

Future Meeting Dates

- Calls/meetings are held on the 4th Wednesday of the month from 10:00am-12:00pm. Subsequent dates include:
 - August 25th



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○ September 22nd

Workgroup Breakouts (see agendas below)

- Information Sharing Postponed until next month.
- Prevention



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CYPM Kansas State Policy Team: Information Sharing Workgroup Agenda
July 28, 2021 11:00am-12:00pm

*****Postponed until August*****

Welcome & Introductions

Review draft of Information Sharing Toolkit

Determine distribution and training strategies

Goal-setting and timeline

- What needs to occur and when to achieve each task?



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CYPM Kansas State Policy Team: Prevention Workgroup Summary

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Welcome & Introductions

Survey development - Feedback

- Target audience: Families
 - See draft survey
 - Some changes made on the call and will be sent to Georgetown for review.
 - The plan is to finalize the survey at the August meeting.

Next steps

- Determine a dissemination strategy
- Disseminate survey and analyze results – present results to SPT
- Consider the need to disseminate similar surveys to youth and staff