

Frequently Asked Questions for Community Programs Juvenile Justice Grant- CPJJ

When is the release date of Community Programs Juvenile Justice Grant?

Answer: Community Programs Juvenile Justice Youth Programs grant was released in May 2024.

When is the deadline for applications to be submitted?

Answer: Applications will be accepted year-round – there is no deadline for applications to be accepted.

After applications are submitted, how long will it take to get the payment?

Answer: Award decisions will be made utilizing the table below.

Schedule for Applications		
Yearly Quarters	Deadline for Applications to be reviewed per Quarter. (Applications are accepted until 11:59 pm)	Approximate Payment Date
July 1 through September 30	September 1	October 15
October 1 through December 31	December 1	January 15
January 1 through March 31	March 1	April 15
April 1 through June 30	June 1	July 15

Why is the Community Programs Juvenile Justice Youth Programs Grant (CPJJ) also called the Rolling Grant or the Rolling Hills Grant?

Answer: Applicants will have the opportunity to apply quarterly within the year. Approved applications will receive funding quarterly in the two-year grant periods. The grant will not be renewed after 2 years. This is a 1-time opportunity.

Will awarded amount be paid out in full once approved or ½ first year and ½ for the second year of the grant?

Answer: As of 09/2024 this has changed. Payments will be made every quarter. If approved, the awarded amount would be divided into 8 quarterly payments instead of being paid annually. For example, if approved for \$500,000, you would receive 8 payments of \$62,500 each quarter for 2 years.

Will in-direct cost be allowed?

Answer: Yes, in-direct cost will be allowed. Fiscal defines an indirect cost as not readily assignable to a particular project but are necessary to operations. The approved percentage used to recover indirect costs is 10% of the total award amount. For example, \$50,000 is 10% of \$500,000.

What is the definition of the professionals that document crisis because the terminology under it seems to leave it open to some interpretation.

Answer: Behavioral crisis can be defined as needing hospitalization, a new event that needs treatment, possibly continued treatment to stabilize the behavior, and/or a health crisis in the home with parent/guardian.

The grant states one of the target populations is juvenile offender. It also had a clear definition of 10 or more years of age, but less than 18. But as far as the behavioral health crisis or the children exhibiting juvenile offender behavior, no age range was listed. Should we take that 10 to 18 across the board? Or is there differentiation.

Answer: The same age requirement will follow across the board.

Can a full-sized passenger van be covered vs. minivan identified in Kansas Department of Corrections (KDOC) Financial Rules and Guidelines. Currently \$23,500 is available for minivans.

Answer: Updated 09/2024: The purchase of vehicles will not be covered. Leasing vehicles will be considered.

Do all 3 Measurable Outcomes need to be met?

Answer: Yes, all measurable outcomes are required to be met. See table below for the measurable outcome.

80% of youth successfully completed program/service requirements.
Measured by how many youth entered the program compared to how many youth successfully completed the program.
80% of youth with no new arrests at completion of program
Measured by how many youth successfully completed the program compared to How many youths with no new arrests at successful completion of program.
10% increased enrollment quarterly to assist in reaching desired enrollment.
Measured by enrollment for the 1st quarter is used as the baseline for calculating the 10% increase each quarter thereafter.

Identify the difference between measurable outcomes and additional outcomes?

Answer: Each organization has 3 required measurable outcomes that are standardized for everyone. However, the organization could also have additional outcomes. Those additional outcomes can be located in the original grant application. Realistically, an additional outcome may not be achieved at 100%, all the time. To ensure that the program is beneficial to the community, the success rate is track/monitored.

Define the outcome: Target: 80% Of youth with no new arrests at completion of program. Specifically – does that mean at the end of the program or the end of the grant period?

Answer: This information can be found on the data instructions for the quarterly reports. Identify if the youth received a new charge or was arrested while in the program or at completion. Yes, the youth had a new arrest while in the program also includes if the youth committed an unlawful act, prior to enrolling in the program, but an arrest was made after entering the program, that would not count as a new arrest. Or, if charges were pending, prior to youth entering the program, that would not be counted as a new arrest. No, no new arrest is when the youth has not committed an unlawful act, since being in the program, that resulted in an arrest or charge

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For the CINC kids' assessment, is that the YLS or the CAFAS?

Answer: The Risk and Needs assessment referred to is the CAFAS assessment. CAFAS stands for Child and Adolescent Functional Assessment Scale.

How would an agency/organization know if the CAFAS had been completed.

Answer: The CAFAS is an assessment tool for ages 6-18. The CAFAS score is on the referral form sent to the juvenile supervision agency/DOC program that falls within HB2021. If it is not a HB2021 scenario, then the family would have to sign a release to an organization for them to get a copy of the CAFAS. However, the DCF staff may just confirm that a CAFAS was done and has met the requirements.

What if a youth does not have a CINC case / or youth was not referred to due to a CINC case?

Answer: Having a CINC case is not a requirement to receive funds from this grant. The youth might be eligible under one of the other target areas: 1. Juvenile offenders and their families or 2. Juveniles experiencing behavioral health crisis and their families.

What is the approval process?

Answer: The grant review process is completed immediately after the round of applications close. The process involves KDOC Fiscal Department reviewing the information for budget concerns as well as a review of the agency's historical management of any KDOC Grants. The program consultants also review the program portion of the application. The applicant will receive written communication from KDOC stating the application was either approved, denied, or more information is required. If the applicant is notified the application needs additional details, a date will also be provided for when the clarifying information must be resubmitted. If the response received is found to be satisfactory the application is approved for award.

How will the measurable outcomes/goal be measured by the agency?

Answer: KDOC measures outcomes on a quarterly basis via the performance plan entered in SharePoint. Grantees will be required to complete and submit performance plan/goals and signature page in conjunction with the financial reporting timelines. The performance plan will track required KDOC outcome measures and collect demographic information on youth who received services. Failure to submit quarterly performance plan reports could result in the suspension or termination of grant funding.

What if an application is submitted, but we need to wait to see if approved before hiring staff, which would/could delay progress with reporting measurable outcomes?

Answer: To allow for the successful integration of evidence-based services into juvenile justice operations, KDOC will allow programs a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional, and all new projects must be

operational no later than 90 days after first allocation of funds. If a program needs an extension of the planning period, a request may be submitted to KDOC, outlining the reason for the extension needed with an amended timeline for startup.

Once approved and funds are received, when does the time frame begin for the year to spend the funds?

Answer: The year begins once application is approved.

What if the agency is unable to spend all the funds in the first year due to hiring staff, but could spend it the second year of the grant?

Answer: The agency would be able to submit an amendment to the budget.

Are funds released on a first come first serve basis if they meet the criteria?

Answer: Not necessarily. As applications are received, they will go through the review process previously described. If applications are approved, funds will continue to be awarded until funds dedicated to this grant are no longer available.

Is there a Match Requirement?

Answer: No, there is not a match requirement for this grant.

Can non-criminal justice agencies apply for this money, and do they apply directly to KDOC?

Answer: Yes, the goal of this grant is to assist as many juveniles as possible by partnering with community partners, including non-criminal justice agencies.

If the agency is county, corrections, or judicial district, would they need to go through JCAB/BOCC process?

Answer: Yes, we want every agency to appeal to their appointing authority, the Board of County Commissioners (BOCC). The BOCC will meet for approval and signatures if approval is required. KDOC does understand that process in having the request for funds submitted to their local BOCC can extend the process to applying. If there is a delay in getting the budget submitted, please contact KDOC for additional options/discussions.

How much is the total amount of the grant available to spend?

Answer: \$15 million is currently what has been set aside for this grant initiative. The applicants have a \$500,000 max ceiling.

Is there a deadline for the funds with this grant, that specifies when the \$15 million needs to be spent by?

Answer: Not currently. The grant period is 2 years. If awarded funds, the organization would have 2 years to spend the amount awarded.

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Is it possible to apply for 2 years and only get approved for 1-year?

Answer: No, if approved, the length of the grant period would be 2 years. If an organization is having difficulty with their program and needs to end the program prior to the end of the 2-year period, the representative from that organization can discuss the options with KDOC. This will be reviewed on a case-by-case basis.

If the organization is a community subgrantee, is KDOC responsible for working with the subgrantee directly for the reporting?

Answer: Yes, KDOC will work directly with each applicant/community partner directly. This will help to foster relationships between KDOC and community partners.

Is there a fiscal report that you do quarterly as well as the program?

Answer: If approved, reports will be submitted for fiscal regarding the budget, as well as the performance plan reporting in SharePoint.

Are there specific items that are not covered with the funds from this grant?

Answer: Yes, there are restrictions, not all are identified specifically in the grant. The KDOC Financial Rules and Guidelines and the Fiscal department can provide detailed lists. If there is a question about specific items, contact KDOC to review it, or include it in the application and if it's not accepted, the applicant will be notified so that an adjustment can be made.