

Community Supervision Standards	CHAPTER:	STANDARD NO.
	SUPERVISION	CSS-04-130
Kansas Department of Corrections- Division of Juvenile Services State of Kansas	SUBJECT:	PAGE: 1 of 2
	SUPERVISION TERMINATION	
REFERENCES: K.S.A. 38-2364	DATE ADOPTED:	1-1-2013
	DATE AMENDED:	5-22-2023
	DATE REVIEWED:	5-22-2023

STANDARD: Written policy, procedure, and practice shall govern the termination of a juvenile’s supervision in accordance with applicable statutes, policies, and procedures.

The Community Supervision Agency Officer and the Community Supervision Agency Director, or designee, shall review all cases for early termination for youth that are exhibiting, but not limited to, the following factors:

- Program hour completion
- Successful permanency goal completion
- Pattern of behavior that demonstrates maintained behavioral change

For youth that early termination is determined to be appropriate, local policy and procedure for early termination shall be initiated.

A youth shall be considered to be terminated upon:

- A Judge signing a written order (Judge’s notes or journal entry)
- A Judge’s verbal notification releasing the juvenile from supervision
- The expiration of a juvenile’s original sentence.
- The juvenile offender, subject to Extended Juvenile Jurisdiction (EJJ) prosecution, being found guilty of violating the juvenile sentence in an EJJ proceeding and having the stayed EJJ adult sentence imposed

The Kansas Juvenile Correctional Complex – Records Division shall be contacted within five (5) business days of an EJJ juvenile offender being revoked and having an adult sentence imposed.

Upon the termination of Conditional Release (CR) youth, the Prevention and Protection Services (PPS)-5460 form shall be completed and forwarded to the local Division for Children and Families (DCF) office within five (5) business days of Court terminating the juvenile’s supervision.

Upon the termination of a CR juvenile offender, the Kansas Juvenile Correctional Complex – Records Division shall be notified within five (5) business days of this termination.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

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STANDARD (cont.):

For crossover youth, the Community Supervision Officer shall advise the Department for Children and Families (DCF) five (5) days prior to termination, when possible, to allow DCF to review and determine eligibility for additional services (independent living, tuition assistance, social supports, etc.).

The Kansas Department of Corrections (KDOC) case management system shall be updated to reflect the Court terminating the juvenile's supervision within ten (10) business days.

The Community Supervision Agency Officer shall close the juvenile's case file with thirty (30) calendar days of the juvenile's Court ordered termination.

DISCUSSION: Upon completion of required program hours, the youth's case shall be reviewed by the Community Supervision Agency and possibly recommended for case termination to the Court.

A crossover youth is defined as any youth aged 10 or older with any level of concurrent involvement with the child welfare system (i.e., out-of-home placement, an assigned investigation of alleged abuse or neglect with a young person named as the alleged perpetrator, and/or participating in voluntary/preventive services cases that are open for services) and the juvenile justice system (i.e., court-ordered community supervision and Immediate Intervention Programs (IIP)).

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