

Community Supervision Standards  Kansas Department of Corrections- Division of Juvenile Services State of Kansas	<b>CHAPTER:</b>  <b>SUPERVISION</b>	<b>STANDARD NO.</b>  <b>CSS-04-134</b>
	<b>SUBJECT:</b>  <b>POLYCOM AND WEBCAM USAGE</b>	<b>PAGE: 1 of 1</b>
<b>REFERENCES: None</b>		<b>DATE ADOPTED: 3-1-2017</b> <b>DATE AMENDED: 5-22-2023</b> <b>DATE REVIEWED: 5-22-2023</b>

**STANDARD:** Written policy, procedure, and practice shall define that webcams purchased with grants administered by the Kansas Department of Corrections (KDOC) - Community-Based Services are the property of KDOC. Webcam usage shall be limited to official activities only.

- Webcams shall be used to encourage the development of interdisciplinary case management teams to include case managers at the Juvenile Correctional Facility (JCF) or youth in out-of-home placements, behavioral health services, medical, education, social services, family members, community supervision officers, and the Department for Children and Families (DCF) and foster care case management providers
- Visits with offenders via webcams shall not replace face-to-face visits pursuant to existing community supervision standards and shall be used to enhance communication between offenders, service providers, and supportive family members who are unable to visit the JCF or out-of-home placement

Although judicial districts and out-of-home placements will not be required to place the webcam in any specific area of the office, it is expected that they will be installed in a designated area of the office where all staff (and therefore all offenders and their families) have equal access to use it. The webcam is to be installed in an area that can maintain privacy and confidentiality.

**DISCUSSION:** A collaborative effort between Community Supervision Agency Officers, staff at the JCF and/or the out-of-home placements, DCF and their contractors, the youth and their families, is the preferred protocol. The use of webcams shall encourage community supervision officers and the families of youth to participate by video conference for review conferences. If equipment is lost and/or damaged, contact the designated person at KDOC immediately.

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.