

<p style="text-align: center;">I m m e d i a t e I n t e r v e n t i o n P r o g r a m S t a n d a r d s</p> <p style="text-align: center;">K a n s a s D e p a r t m e n t o f C o r r e c t i o n s - D i v i s i o n o f J u v e n i l e S e r v i c e s S t a t e o f K a n s a s</p>	<p>CHAPTER:</p> <p>OPERATIONS</p>	<p>STANDARD NO.</p> <p>IIP-04-113</p>
	<p>SUBJECT:</p> <p>DISCHARGE REQUIREMENTS</p>	<p>PAGE: 1 of 1</p>
<p>REFERENCES: None</p>	<p>DATE ADOPTED: 02-01-2017</p> <p>DATE AMENDED: 05-22-2023</p> <p>DATE REVIEWED: 05-22-2023</p>	

STANDARD: Written policy, procedure, and practice shall govern the discharge requirements for youth in Immediate Intervention Programs (IIP's).

The youth has satisfactorily complied with their IIP Plan and shall be successfully discharged without further delay if:

- the youth has not been adjudicated/convicted of a new offense; and/or
- had an unresolved referral to a multidisciplinary team (MDT)

Upon successful discharge of an IIP, the IIP staff shall complete the appropriate IIP Discharge Summary Form for Pre-file (Attachment A) or Post-file (Attachment B).

DISCUSSION: If the IIP is for a youth that is in the custody of the Department of Children and Families (DCF) or one of the DCF foster care case management providers, the IIP staff should attempt to notify DCF or the provider agency that has custody of the youth to ensure they are aware of the discharge from IIP.

ATTACHMENTS:

Attachment A: Pre-file Immediate Intervention Program Discharge Summary

Attachment B: Post-file Immediate Intervention Program Discharge Summary

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for immediate intervention programs operating through the board of county commissioners and their employees/contractors and youth participating in the immediate intervention process. They are not intended to establish state created liberty interests for immediate intervention programs or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to immediate intervention programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.



**STATE OF KANSAS
PRE-FILE IMMEDIATE INTERVENTION PROGRAM DISCHARGE
SUMMARY**

Name of Youth: _____ Date of Discharge: _____
Local Case Number/Tracking Number: _____
County of Supervision: _____
Start Date of IIP: _____ IIP Completion Date: _____

Dear youth and parent/guardian:

This letter is to inform you of your successful completion and discharge from the Immediate Intervention Program. As a result of satisfactorily complying with your Immediate Intervention Program Plan, no formal charges will be brought against you and no further action will be taken with regards to your alleged offense(s). A copy of this discharge summary has been sent to the county/district attorney.

IIP Staff's Signature

Date

Distribution: Youth
Parent(s)/Guardian(s)
County/District Attorney



**STATE OF KANSAS
POST-FILE IMMEDIATE INTERVENTION PROGRAM DISCHARGE
SUMMARY**

Name of Youth: _____ Date of Discharge: _____
Local Case Number/Tracking Number: _____
County of Supervision: _____
Start Date of IIP: _____ IIP Completion Date: _____

Dear youth and parent/guardian:

This letter is to inform you of your successful completion and discharge from the Immediate Intervention Program. As a result of satisfactorily complying with your Immediate Intervention Program Plan, the formal charges against you will be dismissed and no further action will be taken with regards to your alleged offense(s). A copy of this discharge summary has been sent to the county/district attorney and the court.

IIP Staff's Signature

Date

Distribution: Youth
Parent(s)/Guardian(s)
County/District Attorney
Court