STANDARD: Written policy, procedure and practice shall require a written Memorandum of Understanding (MOU) whenever Immediate Intervention Programs (IIP’s) enter into a partnership with another organization for services beyond the scope of what is addressed in IIP-01-100. At a minimum the services and the entity responsible for the delivery of the services shall be included within the MOU.

All MOU’s shall be readily available to the Kansas Department of Corrections – Juvenile Services (KDOC-JS).

DISCUSSION: An MOU can help to clearly define shared roles and responsibilities. All MOU’s should be reviewed at a minimum of every two (2) years and updated every five (5) years.

ATTACHMENTS: None.