

STANDARD: Written policy, procedure and practice shall require the Intake and Assessment Program to have an office and field safety policy for employees and youth.

DISCUSSION: The Intake and Assessment Program should consider the following when determining a response to a possibly violent or dangerous situation:

- Staff safety
- Youth safety
- Prevention planning
- De-escalation techniques
- No risk-taking
- Natural disaster
- Facility safety
- The transportation of youth
- Active shooter
- Continuity of operations planning

The Intake and Assessment Program may coordinate their safety and emergency procedures with the Director of the local Emergency Management Services.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for the intake and assessment program operating through the board of county commissioners and their employees/contractors and youth participating in the intake and assessment process. They are not intended to establish state created liberty interests for the intake and assessment program or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to intake and assessment programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

