

<p style="text-align: center;">Juvenile Intake and Assessment System Standards</p> <p style="text-align: center;">Kansas Department of Corrections- Division of Juvenile Services State of Kansas</p>	<p><b>CHAPTER:</b></p> <p><b>ADMINISTRATION</b></p>	<p><b>STANDARD NO.</b></p> <p><b>JIAS-01-102</b></p>
	<p><b>SUBJECT:</b></p> <p><b>INTAKE AND ASSESSMENT ORGANIZATIONAL CHART</b></p>	<p><b>PAGE: 1 of 1</b></p>
<p><b>REFERENCES: None</b></p>	<p><b>DATE ADOPTED: 11-1-2009</b></p> <p><b>DATE AMMENDED: 8-29-2016</b></p> <p><b>LAST REVIEWED: 7-25-2022</b></p>	

**STANDARD:** Written policy, procedure and practice shall require the Juvenile Intake and Assessment Program to have a written description and organizational chart that reflects the current structure of authority, responsibility, and accountability within the local agency. These are reviewed at least annually and updated as needed.

**DISCUSSION:** A current organizational chart is necessary for providing a clear administrative picture. The chart should reflect the grouping of similar functions, the effective span of control, lines of authority, and an orderly channel of communication.

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for the intake and assessment program operating through the board of county commissioners and their employees/contractors and youth participating in the intake and assessment process. They are not intended to establish state created liberty interests for the intake and assessment program or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to intake and assessment programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.