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| <p style="text-align: center;">Juvenile Intake and Assessment System Standards</p> <p style="text-align: center;">Kansas Department of Corrections- Division of Juvenile Services State of Kansas</p> | <p>CHAPTER:</p> <p>ADMINISTRATION</p> | <p>STANDARD NO.</p> <p>JIAS-01-103</p> |
| | <p>SUBJECT:</p> <p>MEMORANDUMS OF UNDERSTANDING</p> | <p>PAGE: 1 of 1</p> |
| <p>REFERENCES: None</p> | <p>DATE ADOPTED: 11-1-2009</p> <p>DATE AMMENDED: 9-1-2022</p> <p>LAST REVIEWED: 7-25-2022</p> | |

STANDARD: Written policy, procedure and practice shall require a written Memorandum of Understanding (MOU) whenever the Intake and Assessment Program and another private or public agency have entered into an agreement to provide services to youth. At a minimum the services and the entity responsible for the delivery of the services shall be included within the MOU.

At a minimum, each JD shall have a MOU with the local Department of Children and Family Services office.

All MOU's shall be readily available to the Kansas Department of Corrections- Division of Juvenile Services (KDOC- JS).

DISCUSSION: All MOUs should be updated at least every five years. A MOU can help to clearly define shared roles and responsibilities.

It is highly recommended that each JD have a MOU with community partners/agencies or service providers they have ongoing working relationships with such as:

- Primary law enforcement agencies they have regular contact with,
- Agencies that provide transportation services for JIAS youth (if different from the law enforcement agencies)
- The Local/Regional Community Mental Health Provider
- The Local/Regional Children's Advocacy Center (CAC)

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for the intake and assessment program operating through the board of county commissioners and their employees/contractors and youth participating in the intake and assessment process. They are not intended to establish state created liberty interests for the intake and assessment program or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to intake and assessment programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.