

Juvenile Intake and Assessment System Standards  Kansas Department of Corrections- Division of Juvenile Services State of Kansas	<b>CHAPTER:</b>  <b>ADMINISTRATION</b>	<b>STANDARD NO.</b>  <b>JIAS-01-104</b>
	<b>SUBJECT:</b>  <b>CONTRACTUAL SERVICES</b>	<b>PAGE: 1 of 1</b>
<b>REFERENCES: None</b>	<b>DATE ADOPTED: 1-1-2015</b> <b>DATE REVIEWED: 10-10-2014</b>	

**STANDARD:** Written policy, procedure and practice shall require a written contract whenever the Intake and Assessment Program enters into an agreement to purchase services from a private or public agency. At a minimum the services and the entity responsible for the delivery of the services shall be included within the contract.

All contracts shall be readily available to the Kansas Department of Corrections- Division of Juvenile Services (KDOC- JS).

**DISCUSSION:** A contract is any exchange of services for legal consideration. For guidance on the Administrative County contracting for the performance of the Intake and Assessment Program refer to Administrative County's Condition of Grant.

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for the intake and assessment program operating through the board of county commissioners and their employees/contractors and youth participating in the intake and assessment process. They are not intended to establish state created liberty interests for the intake and assessment program or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to intake and assessment programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.