

<p style="text-align: center;">Juvenile Intake and Assessment System Standards</p> <p style="text-align: center;">Kansas Department of Corrections- Division of Juvenile Services State of Kansas</p>	<p>CHAPTER:</p> <p>OPERATIONS</p>	<p>STANDARD NO.</p> <p>JIAS-04-105</p>
	<p>SUBJECT:</p> <p>WALK-IN INTAKES</p>	<p>PAGE: 1 of 1</p>
<p>REFERENCES: K.S.A. 38-2223, K.S.A. 75-7023(g)</p>		<p>DATE ADOPTED: 11-1-2009</p> <p>DATE REVIEWED: 3-1-2017</p>

STANDARD: Written policy, procedure and practice shall allow for parents, guardians and youth to access the intake and assessment services on a voluntary basis.

If the judicial district charges a fee for intake and assessment services, a sliding scale fee schedule according to the ability to pay for accessing the walk-in program shall be developed and approved by the Administrative County's Board of County Commissioners for the judicial district and approved by the Juvenile Corrections Advisory Board (JCAB) prior to implementation.

Juvenile Intake staff shall assist the family and youth by interviewing the family members, gathering information and conducting approved screenings in order to help the youth and their family address their current situation. If warranted, referrals should be made for the youth to access community services identified through the intake process which may provide support or programing in an area that the juvenile may be experiencing problems in.

If there is suspicion or reason to believe that the juvenile is a potential victim of physical, mental, emotional, or sexual abuse or neglect (which is required to be reported under K.S.A. 38-2223), a report shall be made as described in JIAS-03-103.

If referrals are made to community agencies for assessments or services, the parent or guardian shall be responsible for the costs of any such program utilized.

DISCUSSION: None.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for the intake and assessment program operating through the board of county commissioners and their employees/contractors and youth participating in the intake and assessment process. They are not intended to establish state created liberty interests for the intake and assessment program or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to intake and assessment programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.