STANDARD: Written policy, procedure and practice shall require law enforcement to conduct all searches of juveniles and/or visitors. When law enforcement is not available to conduct a search written policy shall govern the type, frequency and process for conducting searches as well as the issue of consent and actions if consent is refused. Information pertaining to searches of juveniles and/or visitors shall be posted in a conspicuous location within the Community Supervision Agency’s building.

For a Community Supervision Agency to adopt a local policy for conducting any type of search the following steps shall be required:

- Legal review by county or district legal authority
- Inform the Juvenile Corrections Advisory Board (JCAB)
- Approved by all Boards of County Commissioners in the appropriate counties in which searches may be conducted

All contraband discovered during a search shall be documented in a Community Agency Supervision Information Management System (CASIMS) chrono and the custody of this contraband shall be turned over to law enforcement.

DISCUSSION: None.