STANDARD: Written policy, procedure and practice shall require that Community Supervision Agencies utilize unaltered Kansas Department of Corrections-Juvenile Services (KDOC-JS) approved forms.

DISCUSSION: If a Community Supervision Agency develops local forms or additions to the KDOC-JS created forms, such forms shall be identified as local forms and not represented as being authored by the KDOC-JS. Any re-creation shall not utilize the KDOC-JS name or logo in referencing the form.