STANDARD: Written policy, procedure and practice shall require the safeguarding of a youth’s personal property, including but not limited to: cash, checks, medication, clothes, valuables, etc. Community Supervision Agencies shall provide for retrieval of personal property within thirty (30) days of discharge from a placement provider.

Under no circumstances shall the Community Supervision Agency or placement provider withhold a juvenile’s money without written consent from the juvenile; or endorse checks on behalf of the juvenile.

If the juvenile absconds from placement or a placement is terminated, any remaining juvenile funds shall be forwarded to the Community Supervision Agency. In the event that the juvenile has absconded, and his/her whereabouts are unknown, the Community Supervision Agency may place the check in a secure location with limited access. Unclaimed funds shall be disposed of in accordance with the state unclaimed property act.

DISCUSSION: None.