<table>
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<th>Community Supervision Standards</th>
<th>CHAPTER: EDUCATION AND EMPLOYMENT</th>
<th>STANDARD NO. CSS-05-100</th>
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<td>Kansas Department of Corrections- Division of Juvenile Services State of Kansas</td>
<td>SUBJECT: EDUCATIONAL ADVOCATE</td>
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REFERENCES: None.  
DATE ADOPTED: 5-22-2018  
DATE REVIEWED: 4-26-2018

**STANDARD:** Written policy, procedure and practice shall require the Community Supervision Agency to make a referral to the Kansas Department of Education within two (2) business days when a Court ordered custody juvenile is determined to be an exceptional child who requires special education services and the parent(s)/guardian(s) may be unknown or unavailable.

The Community Supervision Agency Officer shall not be appointed as an educational advocate for any juveniles under their direct supervision.

**DISCUSSION:** The terms unknown and unavailable refers to the following circumstances:

- Parent(s)/Guardian(s) who are deceased  
- Parent(s)/Guardian(s) whose rights have been terminated  
- Two unsuccessful attempts to located parent(s)/guardian(s) via certified mail

Kansas Department of Education designee for educational advocates:

- Families Together, Inc.  
  5611 SW Barrington Court South  
  Suite 120  
  Topeka, KS 66614  
  (785) 233-4777

**NOTE:** The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.