



# INTERNAL MANAGEMENT POLICY & PROCEDURE

Applicability:  Adult Operation Only  JUVENILE Operations Only  DEPARTMENT-WIDE

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## SEGREGATION/RESTRICTIVE HOUSING: Special Management Transition Programs

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Approved By: , Secretary

Next Scheduled Review: 05/2025

### POLICY

Special Management Transition Programs are intended to transition long term administrative restrictive housing OSR or CBB residents back into general population. The programs serve as an intermediate step from restrictive housing to general population when there are safety concerns regarding a resident's immediate release from restrictive housing status.

### DEFINITIONS

Special Management Transition Programs: Transitional programs designed to manage segregated residents through a stratified behavior modification program based on steps of increased privileges for demonstrated appropriate behavior and program compliance.

### PROCEDURES

- I. **Capital Offense Resident Transition Program**: These procedures establish a process of transitioning residents convicted of a capital punishment offense (CP residents) from long term administrative restrictive housing to a less restrictive housing environment or general population.
  - A. All newly admitted residents convicted of a capital offense must not be placed in administrative restrictive housing based solely on that conviction.
  - B. A multidisciplinary team (MDT) shall be convened to review each CP resident's classification/housing status. Members of this MDT shall include representatives from the Unit Team, Classification Administrator, Legal, Security, Behavioral Health, Health Services, and Deputy Wardens.
  - C. Transition Procedures
    1. Step One.
      - a. The MDT shall review the CP resident's classification/housing status to determine whether to allow participation in outside and inside recreation collectively with other CP residents. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.

- b. If participation is not allowed, the MDT shall convene every thirty (30) days to reconsider.
    - c. If participation is allowed, the CP resident will proceed to Step Two.
  2. Step Two.
    - a. MDT shall review the CP resident's classification/housing status to determine whether to allow double bunking. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
    - b. If double bunking is not allowed, the MDT shall convene every thirty (30) days to reconsider.
    - c. If double bunking is allowed, the CP resident will proceed to Step Three.
  3. Step Three.
    - a. The MDT shall review the CP resident's classification/housing status to determine whether to allow participation in mainline dining and library access with general population residents. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
    - b. If participation is not allowed, the MDT shall convene every thirty (30) days to reconsider.
    - c. If participation is allowed, the CP resident will proceed to Step Four.
  4. Step Four.
    - a. The MDT shall review the CP resident's classification/housing status to determine whether to allow placement into general population within any appropriate correctional facility. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
    - b. Only a secure correctional facility shall be considered appropriate housing or placement for a CP resident in general population. No override or exception in custody to allow a CP resident to be housed or placed at a non-secure correctional facility is permitted.
    - c. If general population placement is not allowed, the MDT shall convene every thirty (30) days to reconsider.

**NOTE:** The policy and procedures set forth herein are intended to establish directives and guidelines for staff, residents, and offenders and those entities that are contractually bound to adhere to them. They are not intended to establish State created liberty interests for employees, residents, or offenders, or an independent duty owed by the Department of Corrections to employees, residents, offenders, or third parties. Similarly, those references to the standards of various accrediting entities as may be contained within this document are included solely to manifest the commonality of purpose and direction as shared by the content of the document and the content of the referenced standards. Any such references within this document neither imply accredited status by a Departmental facility or organizational unit, nor indicate compliance with the standards so cited. The policy and procedures contained within this document are intended to be compliant with all applicable statutes and/or regulatory requirements of the Federal Government and the state of Kansas. This policy and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

**REPORTS**

None.

**REFERENCES**

None.

**HISTORY**

05-13-22 Original

**ATTACHMENTS**

None.