POLICY

Disciplinary segregation shall be that division of the security segregation procedures in which privileges and certain rights are restricted or removed for the purpose of punishment to maintain discipline. The purpose of disciplinary segregation shall be to incarcerate for punishment those inmates currently serving a sentence as meted out by the disciplinary board as approved by the warden.

DEFINITIONS

None.

PROCEDURES

I. Disciplinary Segregation Placement

A. No inmate shall, under any conditions except those set out in either Administrative Regulations or Internal Management Policy & Procedures, be placed in any disciplinary segregation unit.

B. Placement of any inmate in disciplinary segregation requires full compliance with all applicable provisions and requirements of the disciplinary procedures set forth within K.A.R. 44-13-101 et seq.

C. Any inmate placed in disciplinary segregation from the general population shall be subject to screening via the use of an admissions checklist designed to detect possible self-harm. (Attachment A: Checklist Of Possible Self – Harm Indicators).
   1. This checklist shall be completed by either the segregation unit OIC, unit team counselor, or shift supervisor.
   2. The checklist must be completed immediately upon placement in segregation, and must be as a result of direct contact between the affected inmate and the segregation unit OIC, unit team counselor, or shift supervisor.
3. Subsequent to the completion of the checklist, appropriate referrals shall be made as indicated internally on the checklist form (Attachment A).

NOTE: The policy and procedures set forth herein are intended to establish directives and guidelines for staff and offenders and those entities that are contractually bound to adhere to them. They are not intended to establish State created liberty interests for employees or offenders, or an independent duty owed by the Department of Corrections to employees, offenders, or third parties. Similarly, those references to the standards of various accrediting entities as may be contained within this document are included solely to manifest the commonality of purpose and direction as shared by the content of the document and the content of the referenced standards. Any such references within this document neither imply accredited status by a Departmental facility or organizational unit, nor indicate compliance with the standards so cited. The policy and procedures contained within this document are intended to be compliant with all applicable statutes and/or regulatory requirements of the Federal Government and the state of Kansas. This policy and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

REPORTS REQUIRED

None

REFERENCES

KSA 75-5251, 75-7552, 75-5252(c)
KAR 44-13-101 et seq.
ACI 3-4240

ATTACHMENTS

Attachment A: Checklist Of Possible Self – Harm Indicators, one page
Checklist Of Possible Self – Harm Indicators
Disciplinary Segregation Admissions

Inmate Name:_______________________________ DOC Number:

Reporting Officer: ________________________________ Date: ______ Time: ______

YES NO
___ ___ 01. Escorting officer has information that inmate may be a suicide risk.
___ ___ 02. Inmate is expressing suicidal thoughts/making threats to harm self.
___ ___ 03. Inmate shows signs of depression (crying, withdrawn, passive).
___ ___ 04. Inmate is acting/talking in a strange manner (hearing/seeing things that are not there, statements do not make sense).
___ ___ 05. Inmate appears to be under the influence of drugs/alcohol.
___ ___ 06. Inmate has had a recent family change (death/divorce).
___ ___ 07. Inmate brought to segregation due to serious infraction that could lead to criminal charges (assault/battery, drugs/contraband).
___ ___ 08. Inmate states he/she is taking psychotropic medication.
___ ___ 09. Inmate is normally housed in the Mental Health Unit.
___ ___ 10. Inmate has been assaulted (physically or sexually) by another inmate.
___ ___ 11. Inmate shows anger, hostility, and makes threats.
___ ___ 12. Inmate displays signs of self-neglect or abuse (poor hygiene, cuts, bruises).
___ ___ 13. Inmate states this is his/her first placement in segregation.
___ ___ 14. Inmate has recent legal status change (parole violation, new charges).

IF ANY ITEM ABOVE IS CHECKED “YES”, THE SEGREGATION OIC SHALL IMMEDIATELY TELEPHONE/CONTACT THE CHARGE NURSE, WHO SHALL IMMEDIATELY NOTIFY A MENTAL HEALTH PROFESSIONAL.

Responding MH staff: ________________________________ Date: __________

INSTRUCTIONS: The segregation OIC on shift shall ensure that this form is completed for all inmates placed in segregation. The escorting officer shall be asked why the inmate is being brought in, and whether there is any indication that he/she might engage in self harm. The inmate shall be asked if there are any issues of which staff need to be aware, and if he/she takes medications. The officer shall note whether or not the inmate was uncooperative.

COMMENTS

________________________________________________________

cc: Clinic, Mental Health, Unit Team Manager