

# MEMO



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**DATE:** January 4, 2013  
**TO:** IMPP Manual Users  
**FROM:** Libby Snider, Staff Attorney/Policy Analyst  
**RE:** Summary of Changes to IMPPs – Distribution #582

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In accordance with IMPP 01-101, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “STAFF READ ONLY” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 14-110**      **PAROLE SERVICES: Conditions of Probation and Post-Incarceration Supervision**  
Policy is updated to reflect current parole and Prisoner Review Board practices, including definition of and reference to the web-based tracking system now used by interstate compact (ICOTS); expectations are clearly outlined regarding the imposition, removal or modification of special conditions; and Standard Conditions 3, 4 and 12 are revised in attachments to the policy.
- 14-118**      **PAROLE SERVICES: Offender Report Form and Offender Sign-In Log**  
Policy is updated to reflect current parole practices.
- 14-139**      **PAROLE SERVICES: Order to Arrest and Detain and Condition Violation Warrant**  
References to Kansas Parole Board are changed to Prisoner Review Board, and Warrant and Warrant Withdrawal forms are added to the policy.

**NOTE:** Yellow highlighting indicates that the particular IMPP is “Staff Read Only.”