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DATE: May 10, 2013
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #592

In accordance with IMPP 01-101, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “STAFF READ ONLY” and shall not be included in the distributions to agencies or organizations not authorized such access.

21-103 **VICTIM SERVICES: Victim/Offender Dialogue Program**
Policy is revised to better define Victim/Offender Dialogue and the scope and purpose of the program; to clarify program requirements and eligibility; and to address frequently asked questions regarding meeting locations, confidentiality, mandated reporting, and training requirements. New attachments are added, including a victim waiver of liability and an offender information release form.

NOTE: Yellow highlighting indicates that the particular IMPP is “Staff Read Only.”