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DATE: June 19, 2013
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #594

In accordance with IMPP 01-101, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “STAFF READ ONLY” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 04-115 FISCAL: Use of Reimbursements to Support Risk Reduction and Reentry Work**
Policy is revised to eliminate outdated terms and processes and add references to mentors, the mentoring coordinator, and the reentry director. Existing procedures are revised to reflect current, streamlined practices, and forms have been replaced.
- 10-119 PROGRAMS AND SERVICES: Medical and Religious Diets and Vegetarian Alternative Diet**
This policy is revised to provide appropriate guidance to medical and food service personnel, including accurate prescribed diets/codes. Modified Diet is defined, and language pertaining to the vegetarian diet title is revised in order to provide clarification and distinction between modified diets and the referenced alternative diet.
- 14-111 PAROLE SERVICES: Offender Risk Management and Classification Levels**
Policy revisions eliminate outdated references, reflect current practices, and improve readability. References to mail-in supervision have been removed, low supervision levels and supervision levels for “Jessica’s Law” cases are clarified, time frames for the LSIR are amended, enrollment procedures for telephone reporting are added, and definitions are modified to be consistent with other policies.

NOTE: Yellow highlighting indicates that the particular IMPP is “Staff Read Only.”