MEMO

DATE: July 15, 2014

TO: IMPP Manual Users

FROM: Libby Snider, Staff Attorney/Policy Analyst

RE: Summary of Changes to IMPPs – Distribution #609

In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered "**STAFF READ ONLY**" and shall not be included in the distributions to agencies or organizations not authorized such access.

02-118   **HUMAN RESOURCES: Employee & Volunteer Rules of Conduct and Undue Familiarity.** Employee Acknowledgement form at Attachment B was revised to reflect felony severity levels consistent with K.S.A. 21-5512 regarding Unlawful Sexual Relations.

12-110   **SECURITY AND CONTROL: Transportation of Offenders.** In order to bolster and formalize current practices related to PREA compliance, this policy was revised to include language regarding the transportation of youthful inmates.

14-111A   **PAROLE SERVICES: Offender Risk Management and Classification Levels.** This policy was revised to include procedures for the use of a Risk Screener as part of the offender classification system, to eliminate the use of LSIR assessments for low-risk offenders, and to improve the readability of the policy and reflect current practices.

NOTE: Yellow highlighting indicates that the particular IMPP is **"Staff Read Only."**