

MEMO



Central Office

DATE: August 6, 2014
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Administrator
RE: Summary of Changes to IMPPs – Distribution #610

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

05-121 **INFORMATION TECHNOLOGY AND RECORDS: Network Usage and Management.** The Cellular Phone/Pager Usage agreement at Attachment A was revised. Substantive changes to the policy are anticipated for a future revision.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”