

MEMO



Department of Corrections

Central Office

DATE: April 6, 2015
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #622

Jayhawk Walk
714 SW Jackson, Suite 300
Topeka, KS 66603-3722
(785) 296-4508
Fax: (785) 296-0014
Email: libbysn@doc.ks.gov
www.doc.ks.gov

In accordance with IMPP 01-101D, any IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 05-147D** **INFORMATION TECHNOLOGY AND RECORDS: Change and Configuration Management.** This new department-wide policy consolidates KDOC IMPP 05-147 and JJA IMPP 05-108. Some definitions were modified, and some procedures were revised to incorporate provisions of JJA IMPP 05-108 and to reflect small changes in procedure. *KDOC IMPP 05-147 and JJA IMPP 05-108 are revoked.*
- 05-151D** **INFORMATION TECHNOLOGY AND RECORDS: Application Development and Management.** This new department-wide policy consolidates KDOC IMPP 05-151 and KDOC IMPP 05-155. Provisions from both policies were incorporated, and minor changes were made to definitions. *KDOC IMPP 05-151 and KDOC IMPP 05-155 are revoked.*
- 05-153D** **INFORMATION TECHNOLOGY AND RECORDS: Application Structure Management.** This new department-wide policy includes formatting changes consistent with IMPP 01-101D. The policy section was revised to reflect current practice, and minor changes were made to update titles and remove obsolete references. *KDOC IMPP 05-153 is revoked.*

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”