

MEMO



Department of Corrections

Central Office

DATE: December 22, 2015
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #645

Jayhawk Walk
714 SW Jackson, Suite 300
Topeka, KS 66603-3722
(785) 296-4508
Fax: (785) 296-0014
Email: Libby.Snider@doc.ks.gov
www.doc.ks.gov

In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

02-110D HUMAN RESOURCES: Substance Abuse – Employees, Contract Employees and Volunteers. KDOC IMPP 02-110 and JJA IMPP 02-110 were consolidated into a Department-Wide policy with the inclusion of volunteers in several sections and the attachments were revised and/or consolidated for efficiencies.. KDOC IMPP 02-110 and JJA IMPP 02-110 are revoked effective 12/22/15.

02-127D HUMAN RESOURCES: Possession and Abuse of Intoxicants and/or Drugs by Employees in Positions Requiring a Commercial Driver’s License. This policy was revised to clarify procedures and the attachments were revised. KDOC IMPP 02-127 is revoked effective 12/22/15.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”