

MEMO



Central Office

DATE: August 17, 2016
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #661

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

11-106J **DECISION MAKING: Case Management.** A new Juvenile Operations Only policy that sets out procedures for case managers on providing case management services at the juvenile correctional facilities where none previously existed.

20-110J **RESTRICTIVE HOUSING: Treatment Units for Behavioral Health Offenders.** A new Juvenile Operations Only policy that sets out procedures and practices for the treatment and programming services afforded juvenile offenders with behavioral health issues.

16-08-010 **Policy Memorandum – IMPP 12-109D SECURITY AND CONTROL: Tool Control.** Procedures have been revised in Section VII.A. and the length of ladders listed in Attachment A, Class A Tools has been changed from “over six (6) feet” to “over eight (8) feet”.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”