

MEMO



DATE: March 28, 2018
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #694

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 02-125D HUMAN RESOURCES: Conditions of Employment/Fitness for Duty.** This policy was revised to reflect that existing parole and central office staff must participate in the TB screening form on an annual basis rather than a TB skin test each year. TB skin tests are to be performed based on known or suspected risk factors.
- 12-118D SECURITY AND CONTROL: Serious Incident Review Board Actions Pending and Subsequent to Incident Reviews, Sexual Incident Review.** Policy was revised to be a “Department-Wide policy as there is no policy for the juvenile side, placing policy in new format, adding “superintendent” wherever “warden” was used in the policy and attachment. KDOC IMPP 12-118 is hereby revoked.
- 14-109A PAROLE SERVICES: Availability of Supervision Services.** Revisions to this policy include placing it in the new format and to update current procedures for notifications made to offenders about the availability of supervision services. KDOC IMPP 14-109 is hereby revoked.
- 14-110A PAROLE SERVICES: Conditions of Supervision.** Revisions to this policy include updating and deleting definitions, updating the language for condition No. 3 Weapons to bring it in compliance with current statute and making changes to both attachments.
- 14-111A PAROLE SERVICES: Offender Risk Management and Classification Levels.** This policy was revised to provide clarification regarding the two (2) low level supervision levels and to add new supervision criteria for certain circumstances.
- 14-140A PAROLE SERVICES: Mandated Reporting of Suspected Abuse.** Revisions to this policy include clarifying the role of the Parole Officer as law enforcement and mandatory reporters in the policy statement, added definition for “certain adult” and content regarding the need to report concerns about the abuse of certain adults and changed all SRS references to the Department for Children and Families. KDOC IMPP 14-140 is hereby revoked.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”