MEMO

DATE: May 14, 2020
TO: IMPP Manual Users
FROM: Maxine Bermudez, Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #734

In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes and have been reviewed as an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are “STAFF READ ONLY” and shall not be included in the distributions to agencies or organizations who are not authorized such access.

20-05-001 03-104D STAFF DEVELOPMENT: Minimum Departmental Training Standards. Policy Memorandum is being issued to temporarily modify this policy from March 12, 2020 through the COVID-19 pandemic period whereby the performance testing portions of designated classes may be waived as approved by the Deputy Secretary of Community and Field Services, or designee.

20-05-002 03-106A STAFF DEVELOPMENT: Weapons Qualification. Policy Memorandum is being issued to temporarily modify this policy from March 12, 2020 through the COVID-19 pandemic period whereby firearms qualification for new corrections officer is extended 90 days after the end of the pandemic period; the time may be extended for chemical agents exposure to 90 days after the end of the pandemic period; and that the testing portion of OC and Taser Recertification is waived for parole staff for annual training and certification shall be retained upon successful completion of course material and a written examination.

NOTE: Yellow highlighting specifies that IMPP is “STAFF READ ONLY”.