

Acronyms and Specialized Terms

Listed below are the most common acronyms and terms with a web address

SIGNIFIES MULTIPLE USES

Acronym	Meaning
AA	Alcoholics Anonymous
A&D	Admission & Discharge OR Arrest & Detain Order
AAPS	Addiction and Prevention Services
ACA	American Correctional Association
ACFR	Annual Comprehensive Financial Report
ACH	Automated Clearing House (money moved electronically)
ACMS	Advanced Communications and Motivational Strategies
ADA	Americans with Disabilities Act
ADP	Average Daily Population
ADRC	Aging and Disability Resource Center
AECF	Annie E. Casey Foundation
AED	Automated external defibrillator
AFCARS	Adoption and Foster Care Analysis and Reporting System
AFDC	Aid to Families with Dependent Children
AG	Attorney General
ALOS	Average Length of Stay
AP	Aggressor potential OR Advaned Practice OR Accounts payable
AR	Accounts Receivable
ARH	Administrative Restrictive Housing - This status is for juvenile offenders that are a safety and security risk that need to be restricted of certain privileges prior to a hearing. These JOs typically go to Restrictive Housing.
ARP	Alternative response protocol
ART	Aggression Replacement Training
ASFA	Adoption and Safe Famililies Act

ASR	Administrative segregation report
ASS	Assistant Shift Supervisor
AT	Activity Therapy
ATD	Alternative to Detention
ATO	Armed transport officer
ATQ	Automatic Thoughts Questionnaire (Assessment)
AWR	Account Withdraw Request
Ballot Counting	The researcher gathers the research studies on a particular topic and then counts the number of studies that show or don't show some effect.
BARJ	Balanced and Restorative Justice
BC	Birth certificate OR Behavioral Contract - A strict contract the juvenile offenders sign to address specific issues with their behavior. MH or the CCII will most often place the offender on this.
Behavior Chains	worksheets/tools used to identify risky situations, thoughts, feelings, and behaviors, followed by identifying pro-social replacement thoughts that could help lead to more positive outcome
BHP	Behavioral Health Professional
BI	Burns Institute OR Brain Injury
BIA	Bureau of Indian Affairs
BIP	Batterers Invention Program
BIR	brief initial report
Black Box	The content of the program is not specified; therefore, we do not know what the program is doing.
BMS	Behavior Management System - This is the procedures that dictate the level system, good time, privileges, and incentives that the juvenile offenders receive.
BOCC	Board of County Commissioners
BPR	brief progress report
BSRB	Behavioral Sciences Regulatory Board
BTA	Basic Training Academy
CA	Cocaine Anonymous
CAC	Children's Advocacy Center, Community Advisory Committee

CAP	Corrective Action Plan
CASA	Court Appointed Special Advocate
CASIMS	Community Agency Supervision Information Management System
CBB	Consistent bad behavior
CbS	Community-based Standards
CBST	Community Based Services Team
CC	Central Control - Control Center that opens doors for the facility and monitors all radio traffic OR Concurrent
CC II	Corrections Counselor II
CCCF	Check cashing change fund
CCI	Corrections Counselor I
CCP	Core Correctional Practices
CD	Compact Disk
CDC	Center for Disease Control
CDDO	Community Developmental Disability Organization
CDR	Cottage Daily Report
CFR	Code of Federal Regulations
CHIP	Children's Health Insurance Program
CHRI	Criminal History Records Information
Chronic homeless	A person with a disability who lives either 1. in a place not meant for human habitation 2. a safe haven 3. in an emergency shelter To meet the definition they must have lived that way for a continuous 12 months or had AT LEAST 4 occasions in the last 3 years
CI	Confidential Informant
CIB	Central Inmate Banking
CIBF	Correctional institutions building fund
CINC	Child In Need of Care
CINC/NAN	Child In Need of Care, Non-Abuse or Neglect
CIP	Community Integration Program OR Construction in progress
CIR	Critical Incident Reporting
CISD	critical incident stress debrief
CJCA	Council of Juvenile Correctional Administrators

CL	Crisis Level - A prevention-based status given to residents that are at risk of causing harm to themselves. Staff will maintain close sight and sound supervision, at random intervals, with all statement and/or behaviors documented on the required log(s).
CM	Case Management OR Case Manager OR Classification manager OR Critical monitoring
CMHC	Community Mental Health Center
CMS	Center for Medicaid Services
CO	Central Office
COA	Chart of accounts
COI	Corrections Officer I
COII	Corrections Office II
CPA	Child Placing Agency
CPC	Corretional Program Checklist
CR	Conditional Release
CRC	Cognitive Reflective Communications
Criminogenic Needs	Needs directly linked to continued criminal behavior. They are dynamic risk indicators - when they change, so does the likelihood of criminal conduct (e.g. substance abuse). These are also dynamic risk factors.
CRT	Crisis Resolution Team
CS	Consecutive
CS gas	Tear gas - o-chlorobenzylidene malonoitrile
CSA	Community Supervision Agency
CSAO	Community Supervision Agency Officer
CSE	Child Support Enforcement
CSEC	Commerical Sexual Exploitation of a Child
CSI	Corrections Supervisor I
CSII	Corrections Supervisor II
CSIII	Corrections Supervisor III
CTC	Communities That Care
CTW/RE	Contrary to Welfare/Reasonable Efforts
CWCBS	Child Wefare Community Based Services
DA	Disciplinary administrator

DAR	Delegated Authority request
DAS	Dysfunctional Attitude Scale (Assessment)
DCF	Division for Children and Families
DD	Direct Deposit
DDY	Discretionary day
DHHS	Department of Health and Human Services
DISC	Division of Information Systems and Communications
DMC	Disproportionate Minority Contact
DNA	Deoxyribonucleic Acid
DOB	Date of Birth OR Division of Budget
Domestic Violence Shelter	An emergency shelter that provides a safe, supportive and confidential environment for victims of abuse. These shelters help victims survive the immediate crisis caused by leaving the abuser, while helping them to secure independent housing and financial stability
DON	Director of Nursing
DOP	Division of purchasing OR Director of Purchasing
DP	Discharge Planner
DR	Disciplinary Report - used for a more serious infraction and is addressed through a formally structured hearing.
DS	Disciplinary Segregation
DSM	Diagnostic and Statistical Manual
DT	defensive tactics
DUS	Detention Utilization Study
DV	Domestic Violence
DVACK	Domestic Violence Association of Central Kansas
DVD	Digital Video Disk
DVRPC	Domestic Violence Response Program Coordinator
DW	Deputy Warden
EAI	Enforcement Apprehension and Investigation
ECF	Ellsworth Correctional Facility
EDCF	El Dorado Correctional Facility
EDR	Early Discharge Request
EEIF	Educational and Employment Information Form

EEO	Equal Opportunity Employer
EES	Economic and Employment Support
EFT	Electronic Funds Transfer
EMD	Electronic Monitoring Devices(s)
Emergency Shelter	A facility that provides homeless persons with a basic shelter and essential supportive services
EMU	Enhanced management unit
Entitlement	A pattern of detrimental thinking. The criminal feels that since they have suffered (victim stance), they are entitled to be paid back by life.
EPC	emergency preparedness coordinator
EPIC	Employee Picture Information Center
EPRD	Earliest Possible Release Date
EPSDT	Early and Periodic Screening, Diagnosis and Treatment
ERASOR	Estimate of Risk of Adolescent Sexual Offense Recidivism (Assessment)
ERC	Employment Resource Center
ERO	Executive Reorganization Order
ESS	Employee self service
Evidence	The results of a research study.
F2F	Face to Face (Visits)
FACTS	Family and Children Tracking System
FAN	Final Action Notice
FE	Frail and Elderly
FEIN	Federal employer identification number
FERPA	The Federal Family Educational Right and Privacy Act
FIT	Financial integrity team
FMLA	Family and Medical Leave Act
FMS	Facility maintenance supervisor
FNOH	Final Notice of Hearing
FPER	Facility program experience record
FS	food service
FT	Family Transition
FTE	Full time equivalent

FTO	Field training officer
FVSL	Facility Victim Services Liaison
FY	Fiscal Year
GAAP	Generally accepted accounting principles
GAL	Guardian Ad Litem
GED	General Educational Development
GL	General Ledger
GO	General Order
GR	Guidelines Release
GT	Good time
HCF	Hutchinson Correctional Facility
HIPAA	Health Insurance Portability and Accountability Act
HO	Hearing Officer
HR	Human Resources
HRT	High Risk Transport OR Hostage Resuce Team
HSA	Health Safety Administrator OR Health Services Administrator
HSO	Health Services Office (also known as medical)
HUD	Housing and Urban Development
HWC	Handle With Care
I/GS	Intervention/Graduated Sanctions
IAP	incident action plan
IBARS	Internet Budget and Reporting System
IBF	Inmate Benefit Fund
IC	Incident commander
ICC	interstate corrections compact
ICE	Immigration and Customs Enforcement
ICJ	Interstate Compact for Juveniles
ICPC	Interstate Compact on the Placement of Children
ICS	Incident command systems
ICSC	Incident command systems for corrections
ID	Identification
IEP	Individualized Education Plan
IFB	Invitation for Bid
IFR	Improving Family Relationships

III	Interstate Identification Index
IL	Independent Living
IMD	Institute for Mental Disease
IMPP	Internal Management Policy and Procedures
IMU	Intensive Management Unit
Intake Measures	Measures built into the plan so that an evaluator can later identify whether the program “got” the right people and that these people did have the identified criminogenic needs.
IP	Intervention Plan
IPA	inmate program agreement
IPBA	In Program Behavioral Assessment
IPO	Institutional parole officer
IPP	inmate program plan
IR	Incident Report
IT	Information Technology
JABG	Juvenile Accountability Block Grant
JAIBG	Juvenile Accountability Incentive Block Grants
JCAB	Juvenile Corrections Advisory Board
JCEC	Juvenile Crime Enforcement Coalition
JCF	Juvenile Correctional Facility
JCO	Juvenile Corrections Officer
JDAI	Juvenile Detention Alternatives Initiative
JDC	Juvenile Detention Center
JE	Journal Entry
JIAS	Juvenile Intake and Assessment System
JISP	Juvenile Intensive Supervision Probation
JJA	Juvenile Justice Authority
JJFC	Juvenile Justice Foster Care
JJIAMS	Juvenile Justice Intake and Assessment Management System
JJIS	Juvenile Justice Information System
JO	Juvenile Offender
JR	Job Readiness
JRAS	Juvenile Risk Assessment Scale (Assessment)

JSOAP	Juvenile Sex Offender Assessment Protocol (Assessment)
JTPA	Job Training Partnership Act
KA	Known Aggressor
KACP	Kansas Association of Chiefs of Police
KAG	Kansas Advisory Group
KAR	Kansas Administrative Regulation
KASPER	Kansas Adult supervised population electronic repository
KBH	Kan-Be-Healthy
KBI	Kansas Bureau of Investigation
KCA	Kansas Correctional Association
KCI	Kansas Correctional Industries
KCSL	Kansas Children's Service League
KDADS	Kansas Department for Aging and Disability Services
KDHE	Kansas Department of Health and Environment
KDOC	Kansas Department of Corrections
KDRS	Kansas Debt Recovery System
KGIA	Kansas Gang Investigators Association
KGS	Kansas Gas Service
KHP	Kansas Highway Patrol
KHPA	Kansas Health Policy Authority
KHS	Kansas Health Solutions
KIBRS	Kansas Incident Based Reporting System
KJCC (KJ)	Kansas Juvenile Correctional Complex
KJJIS	Kansas Juvenile Justice Incident System
KLER	Kansas Law Enforcement Reporting
KLETC	Kansas Law Enforcement Training Center
KNOA	Kansas Narcotic Officers Association
KOSE	Kansas organization of state employees
KPERS	Kansas public employee retirement system
KPRC	Kansas Protection Reporting Center
KSA	Kansas Statutes Annotated
KSAR	Kansas Standard Arrest Report
KSOR	Kansas Standards Offense Report

KTOP	Kansas Treasury offset program
KYA	Kansas Youth Authority
LASO	Local agency security officer
LBSW	Licensed Bachelor of Social Work
LCF	Lansing Correctional Facility
LCMHF	Larned Correctional Mental Health Facility
LEO	Law Enforcement Officer
LGHS	Lawrence-Gardner High School
LGTC	Loss of good time
Literally homeless	Living situations in which an individual or family lacks fixed, regular and adequate nighttime residence; 1. primary residence is not meant for human habitation 2. living in a public or private shelter 3. exiting an institution where they have resided for 90 days or less AND who resided in an emergency shelter or place not meant for human habitation immediately prior to entering the institution
Literature Review	The most common method for reviewing research. Using this approach, the researcher reads the studies that are available on a topic and then summarizes the major conclusions from that body of research.
LMHP	Licensed Mental Health Professional
LMS	Learning Management System
LMSW	Licensed Master Social Worker
LOS	Length of Stay, Level of Service
LPA	Legislative Post Audit
LS-CMI	Level of Service - Case Management Inventory
LSIR	Level of Service Inventory - Revised
LTM	Long term medical
LU	Living Unit
LUO	Living unit officer
LUS	Living unit supervisor
M4S	Mentoring for Success
MACI	Million Adolescent Clinical Inventory (Assessment)
MAX	Maximum custody

MAYSI	Massachusetts Youth Screening Instrument (Assessment)
MCO	Managed Care Organization
MDT	Multi Disciplinary Team
MED	Medium custody
Meta-Analysis	This approach uses a quantitative statistical synthesis of research findings in a body of literature. Meta-analysis computes the "effect size" between the treatment and the outcome variable.
MH	Mental Health
MIN	Minimum custody
MMIS	Medicaid Management Information System
MOA	Memorandum of Agreement
MOSAIC	Management of Sex Offenders Across Integrated Communities (Grant)
MOU	Memorandum of Understanding
MRA	More restricted area
MRT	Moral Recognition Therapy
MSDS	Material Data Safety sheet
MST	Multi-Systemic Therapy
NCCD	National Council on Crime and Delinquency
NCCER	National Center for Construction Education Research
NCF	Norton Correctional Facility
NCIC	National Crime Information Center
NCJFCJ	National Council of Juvenile/Family Court Judges
NCJRS	National Criminal Justice Reference Service
NDA	Non-Disclosure Agreement
Needs Principle	The needs principle recognizes that in order to reduce recidivism, we must treat the criminogenic needs, or the predictors of criminal behavior.
NFMH	Nursing Facility for Mental Health
NH	Nursing Home
NIBRS	National Incident Based Reporting System
NIC	National Institute of Corrections
NIDA	National Institute on Drug Abuse
NIMS	National incident management system

NPLH	No Place Like Home (Grant)
NPR	Northern Parole Region
NYTD	National Youth in Transition Database
OC Spray	Pepper spray - oleoresin capsicum
OCF	Oswego Correctional Facility
OEM	Original equipment manufacturer
OIC	Officer in Charge
OJA	Office of Judicial Administration
OJJDP	Office of Juvenile Justice and Delinquency Prevention
OJT	On the job training
OKP	Only Known Provider
OMIS	Offender management information system
OOA	Order of Appearance
OPPLA	Other Planned Permanent Living Arrangement
OSL	Operational staffing level
OSR	Other Security Risk
OT	Overtime
OTC	Out to court
Outcome Evaluations	The evaluations of whether clients have changed after they have gone through the intervention(s).
OVS	Office of Victim Services
OWDS	Offender Workforce Development Specialist
P2P	Peer to Peer
PA	Prior Authorization
PACT	Positive Achievement Change Tool (Assessment)
PAG	Provider Advisory Group
PAHP	Pre-paid Ambulatory Health Plan
PBA	Procurement business administration
PBB	Performance based budgeting
PBS	Performance Based Standards
PC	Protective Custody - resident request to be put on this status because they feel threatened by other residents. Must be reviewed/approved by Warden/Superintendent.
PCI	Program Consultant I
PCII	Program Consultant II

PCIR	protective custody incident report
PCM	Policy compliance manager OR PREA Compliance Manager
PCS	Public Comment Session - open hearing to review comments in opposition or support of an offender's release from prison
PD	Physical Disability
PDI	Pre Disposition Report
PE	Parole Eligibility
Permanent supportive housing	A program that offers persons who are literally homeless with a disabling conditions subsidize permanent housing and wraparound supportive services.
PH	Preliminary Hearing
PHD	Pre-Hearing Detention
PIHP	Pre-paid In-patient Health Plan
PIO	public information officer
PIP/WER	Privileges and Incentives Program/Weekly Expectation Review
PMC	Program management committee
PMIB	Pooled money investment board
PMP	Performance management plan
PNC	Procurement negotiating committee
PO	Purchase Order
POD	Purpose of Detention
POSIT	Problem Oriented Screening Instrument for Teenagers (Assessment)
POV	Privately owned vehicle
PP	Permanent Party
PPC	Police Protective Custody
PPS	Prevention and Protection Services OR Physical Plant Supervisor
PR	Purchase Requisition OR Post Release
PRB	Prisoner Review Board
PREA	Prison Rape Elimination Act

Precariously Housed	Living situations in which an individual or family lacks stable housing, often doubling up with friends or family without having resources needed to leave, living day to day in motels for which they are paying and/or having a history of frequent moves/evictions due to low income or lack of resources
Process Evaluations	The evaluations of what is going on in the organization/agency during the intervention(s).
Program credit	facility residents who meet criteria per state statute and IMPP can earn up to 120 days off their incarceration time by successfully completing an eligible risk reduction program.
Program Drift	Program Drift is a situation where a program changes so much over time that it no longer looks like the original program model. This is caused by staff who modify the original manual or program design and is more likely in situations where groups are not supervised or monitored over time.
PRT	Primary Restraint Technique
PRTF	Psychiatric Residential Treatment Facility
PSI	Pre Sentence Investigation
PTF	Prevention Trust Fund
PV	Parole Violator OR Private vehicle
PVSL	Parole Victim Services Liaison
QA	Quality Assurance
QRS	Quarterly Reporting System
R3C	R3 (Reentry) Coordinator
RADAC	Regional Alcohol and Drug Assessment Center
RAI	Risk Assessment Instrument
Rapid Rehousing	A permanent housing program that offers time-limited rental assistance and supportive services to individuals and families who are literally homeless.
RDU	Reception and Diagnostic Unit
Recidivism	The tendency of a convicted person to reoffend (criminal relapse).

Rehabilitation	A change in the behavior of the offender produced by interventions or services.
Responsivity Principle	The responsivity principle states that styles and modes of service must be matched to the learning styles and abilities of the offender.
RFC	Return from court
RFP	Request For Proposal
RFQ	Request for Quote
RH	Revocation Hearing
RH(U)	Restrictive Housing (Unit) - Speciality unit used to house offenders who are an immediate security risk to themselves, others or the facility
RHRB	Restrictive Housing Review Board
RHU	Restricted Housing Unit
Righteous Rage	A pattern of detrimental thinking. The criminal responds angrily to anything they interpret as opposing what they want for themselves. Anger is a major way of controlling people and situations.
Risk	The probability of reoffending.
Risk Assessment	Assessment instruments are designed to predict future offending. There are three generations of risk assessment. In the first generation, the staff makes general predictions or global type assessments about the offender. Second generation differs in that the risk assessment instrument used is static, empirically based, and validated. The third generation is virtually the same as the second except that the risk assessment instrument used is both static and dynamic (changeable).
Risk Principle	The intensity of intervention should correspond with recidivism risk. The higher the risk, the greater the intensity of intervention called for.
ROFW	Reaching out from within
ROP	Restriction of Privileges
RRR	Religious resource room
RRT	Rapid Response Team

RTC	Restricted to cell
SA	Special Agent
SA	Substance Abuse
SACK	Substance abuse center of Kansas
SAIR	Sexual Abuse Incident Reviews
SAM	Staging area manager
SAMHSA	Substance Abuse and Mental Health Services Administration
SANE	Sexual assault nurse examiner
SAP	Substance Abuse Program
SAS	Special agent supervisor
SASSI	Substance Abuse Subtle Screening Inventory (Assessment)
SDD	Sentence Discharge Date
Section 8 Housing (Housing Choice Voucher)	This voucher choice program is the federal government's major program for assisting very low income families, elderly and the disabled to afford decent, safe and sanitary housing in the private market.
SED	Severely Emotionally Disturbed
Service Delivery Measures	Process measures describe what the staff did and whether or not they administered the program as intended. They are about the program and its services.
SGF	State General Funds
SIRB	serious incident review board
SISI	Suspicious Incidents in State Institution
SIT	strategic implementation teams
SJ	Summary Judgment - A less formal disciplinary process between staff and a resident. It's a short, simple process designed to immediately make a resident accountable for his/her behavior.
SLC	Spiritual life center
SMART	Statewide management, accounting & reporting tool
SMU	special management unit
SO	Sex offender
SOAR	Successful Outcome Achieving Reentry (Grant)

SOC	State of Charges OR Secretary of Corrections
SOP	Sex Offender Program OR Standard Operating Procedure
SORB	Sexual offending and/or related behaviors
SORNA	Sex Offender Registration and Notification Act
SORT	Special operations and response team
SPR	Southern Parole Region
SRA	Shift rearrangement
SS	Shift Supervisor
SSA	Social Security Administration
SSC	Social Security Card
SSI	Supplemental Security Income
SSN	Social Security Number
SSO	Special Security Order
SST	Special security team
STAR	Success Through Achieving Reintegration (Grant)
STG	security threat group
Success Plan	as part of SOP and SAP, participants complete what was previously called a "relapse prevention plan." It includes identified risks, supports, and coping strategies they plan to utilize moving forward.
SUD	Substance Abuse Disorder
SW	Student Worker
T4C	Thinking For a Change
TA	Technology Assistance
TAF	Temporary Assistance to Families
TANF	Temporary Assistance for Needy Families
TAT	Technical Assistance Teleconference
TBI	Traumatic Brain Injury
TCF	Topeka Correctional Facility
TFI	The Farm, Inc.
Thinking Report	worksheets/tools used to identify risky situations, thoughts, feelings, and behaviors, followed by identifying pro-social replacement thoughts that could help lead to more positive outcomes.

TIN	d
TLP	Transitional Living Program
TOADS	Total offender management activity documentation system
TOT	training of trainers
Transitional housing program	A program aimed to help homeless individuals and families makes the transition from homelessness to more independent living.
TRU	Therapeutic reintegration unit
UA	Urine Analysis
UDR	Unit Daily Report
UN	Unrestricted resident
UOF	Use of force
UTM	Unit Team Manager
UTS	Unit Team Supervisor
VAWA	Violence Against Women Act
VI	Victim incarcerated
VIC	Victim impact statement
VNC	Victim Notification Coordinator
VOD	Victim/Offender dialogue
VP	Victim potential
VR	Verbal Reprimand OR Violation Report
VSD	Victim Services Director
VSDD	Victim Services Deputy Director
VSL	Victim Services Liaison
VSLS	Victim Services Liaison Supervisor
WASI	Wechsler Abbreviated Scale of Intelligence (Assessment)
WCF	Winfield Correctional Facility
WER	Weekly Expectation Review
WRS	Work release database
WWRF	Wichita Work Release Facility
YASI	Youth Assessment and Screening Instrument (Assessment)

YLS/CMI	Youthful Level of Service/Case Management Inventory (Assessment)
YRC	Youth Residential Center

s, where available

Website

<https://ks-aa.org/>

<https://www.dol.gov/general/topic/disability/ada>

<https://kdads.ks.gov/kdads-commissions/long-term-services-supports/aging-services/aging-and-disability-resource-centers>

<https://www.ag.ks.gov/home>

<http://www.dcf.ks.gov/Pages/default.aspx>

<https://kdocrepository.doc.ks.gov/kasper/search/disclaimer>

<https://kdads.ks.gov/home>

<https://www.kdheks.gov/>

www.doc.ks.gov

