



INTERNAL MANAGEMENT POLICY & PROCEDURE

Applicability: ☒ Adult Operation Only ☐ JUVENILE Operations Only ☐ DEPARTMENT-WIDE

IMPP #: 20-111A

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SEGREGATION/RESTRICTIVE HOUSING: Special Management Transition Programs

Original Date Issued: 05-13-22 Replaces IMPP Issued: 05-13-22 **CURRENT EFFECTIVE DATE: 06-20-23**

Approved By: , Secretary

Next Scheduled Review: 05/2025

POLICY

Special Management Transition Programs are intended to transition long term administrative restrictive housing OSR or CBB residents back into general population. The programs serve as an intermediate step from restrictive housing to general population when there are safety concerns regarding a resident's immediate release from restrictive housing status.

DEFINITIONS

Special Management Transition Programs: Transitional programs designed to manage segregated residents through a stratified behavior modification program based on steps of increased privileges for demonstrated appropriate behavior and program compliance.

PROCEDURES

- I. **Capital Offense Resident Transition Program**: These procedures establish a process of transitioning residents convicted of a capital punishment offense (CP residents) from long term administrative restrictive housing to a less restrictive housing environment or general population.
 - A. All newly admitted residents convicted of a capital offense must not be placed in administrative restrictive housing based solely on that conviction.
 - B. A multidisciplinary team (MDT) shall be convened to review each CP resident's classification/housing status. Members of this MDT shall include representatives from the Unit Team, Classification Administrator, Legal, Security, Behavioral Health, Health Services, and Deputy Wardens.
 - C. Transition Procedures
 1. Step One.
 - a. The MDT shall review the CP resident's classification/housing status to determine whether to allow participation in outside and inside recreation collectively with other CP residents. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
 - b. If participation is not allowed, the MDT shall convene every thirty (30) days to reconsider.

- c. If participation is allowed, the CP resident will proceed to Step Two.

2. Step Two.

- a. MDT shall review the CP resident's classification/housing status to determine whether to allow double bunking. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
- b. If double bunking is not allowed, the MDT shall convene every thirty (30) days to reconsider.
- c. If double bunking is allowed, the CP resident will proceed to Step Three.

3. Step Three.

- a. The MDT shall review the CP resident's classification/housing status to determine whether to allow participation in mainline dining and library access with general population residents. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
- b. If participation is not allowed, the MDT shall convene every thirty (30) days to reconsider.
- c. If participation is allowed, the CP resident will proceed to Step Four.

4. Step Four.

- a. The MDT shall review the CP resident's classification/housing status to determine whether to allow placement into general population within any appropriate correctional facility. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.
- b. Only a secure correctional facility shall be considered appropriate housing or placement for a CP resident in general population. No override or exception in custody to allow a CP resident to be housed or placed at a non-secure correctional facility is permitted.
- c. If general population placement is not allowed, the MDT shall convene every thirty (30) days to reconsider.

- D. Each CP resident's progress during the transition shall be documented using the Special Management Transition for Capital Punishment Residents form (Attachment A).

- 1. The form shall be reviewed and signed by the Deputy Warden serving on the MDT, the Warden, and the KDOC Deputy Secretary of Facility Management.

II. This IMPP must serve as final policy in all departmental facilities, and no General Orders shall be developed or implemented on this subject.

NOTE: The policy and procedures set forth herein are intended to establish directives and guidelines for staff, residents, and offenders and those entities that are contractually bound to adhere to them. They are not intended to establish State created liberty interests for employees, residents, or offenders, or an independent duty owed by the Department of Corrections to employees, residents, offenders, or third parties. Similarly, those references to the standards of various accrediting entities as may be contained within this document are included solely to manifest the commonality of purpose and direction as shared by the content of the document and the content of the referenced standards. Any such references within this document neither imply accredited status by a Departmental facility or

organizational unit, nor indicate compliance with the standards so cited. The policy and procedures contained within this document are intended to be compliant with all applicable statutes and/or regulatory requirements of the Federal Government and the state of Kansas. This policy and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

REPORTS

None.

REFERENCES

None.

HISTORY

05-13-22 Original
06-20-23 Revision 1

ATTACHMENTS

Attachment	Title of Attachment	Page Total
A	Special Management Transition for Capital Punishment Residents	1 page

Kansas Department of Corrections
Special Management Transition for Capital Punishment Residents

KDOC # _____, KDOC Resident Name: _____
Date: ____/____/____

Transition Progress Recommendation: The MDT shall convene every thirty (30) days to review and consider the resident's current status and evaluate/recommend progression.

_____ **Step One:** The MDT recommends the CP resident's classification/housing status to allow participation in outside and inside recreation collectively with other CP residents. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.

Comments: _____

_____ **Step Two:** The MDT recommends the CP resident's classification/housing status to allow double bunking. This review shall consider, among any other relevant factors, the CP resident's disciplinary history, central monitoring status, behavioral and physical health.

Comments: _____

_____ **Step Three:** The MDT recommends the CP resident's classification/housing status to allow participation in mainline dining and library access with general population residents.

Comments: _____

_____ **Step Four;** The MDT recommends the CP resident's classification/housing status to allow placement into general population within any appropriate correctional facility.

Comments: _____

	Approve: _____	Denied: _____	Date: _____	
MDT Deputy Warden	Approve: _____	Denied: _____	Date: _____	
Warden	Approve: _____	Denied: _____	Date: _____	
KDOC Deputy Secretary of Facility Management	Approve: _____	Denied: _____	Date: _____	